

SERC Meeting

April 10, 2001

10:00 a.m.

Steve Kappa began the meeting at 10:02 a.m. a quorum was present, for those in attendance see attached roster. The minutes of February 6, 2001 were reviewed. Mr. Kappa asked for corrections, deletions or additions. Loretta Bitner moved to approve the minutes with one correction, 2nd page 1st paragraph should read RSPA, Rudy Raynes seconded. Motion passed. Mr. Kappa introduced Paul Howard the new response planner and informed the SERC Dave Wheatcraft has accepted another position with DEP Enforcement, his last day will be the 23rd of March.

Old Business - Dave Wheatcraft said reorder of Jane's Chemical Bio Handbook and the Facility Handbook is pending approval by purchasing as a sole source vendor because the purchase is over \$10,000. It was approved previously and should be approved this time. The books will be shipped to four (4) separate locations within the state instead of sending them all to Charleston and then distributing them. Directors in the 4 locations have agreed to distribute to surrounding counties once the items have arrived.

Mr. Kappa summarized the recent Public Officials Workshop in Huntington, he felt it went well, 81 people registered but only 63 attended. Mr. Kappa asked Shirley Lawson, Richard Jarvis and Bill Willis how they felt the workshop went since they attended. All three said it was informative, organized and the food was good. Mr. Kappa said 33 counties, 29 OES Directors, three 911 Directors, 3 Mayors and 28 County Commissioners were represented, his goal new year is to have a representative from all 55 counties.

Dave Wheatcraft said preparations for the SERC/LEPC Conference in Martinsburg are continuing. Mr. Wheatcraft indicated while surveying facilities and counties for the DOJ grant it was determined the weakest area in the state is mass decontamination of patients. FEMA will discuss CHER-CAP (Comprehensive Hazmat Emergency Response Capability Assessment Program), Lewis/Upshur LEPC will have completed their CHER-CAP exercise and will give a critique of the event. FEMA provides LEPCs a grant for this type of project, Lewis/Upshur will receive a minimum of \$5000 possibly more for the 2001 program. Ms. Bitner said she had videos on the Weaver town rollover FEMA uses as guide and will bring them to the next meeting. Mr. Wheatcraft said you need to think about who you're going to nominate next year for the CHER-CAP community. Mr. Wheatcraft said US EPA, RSPA, DOJ, FBI, Camden Clark Hospital (mass decontamination), and possibly the Coast Guard as presenters at the conference. Mr. Wheatcraft indicated DOJ will be speaking on meth labs and their effect on 1st responder personnel. He feels it is an area that has been neglected, since many meth labs are booby trapped, creating potential for loss of life or injury to 1st responders. Mark Wolford (US EPA) said

they have a video on meth labs and will obtain a copy for the SERC.

HMEP Grants - Mr. Wheatcraft reported Monongalia County received \$4000 and Wood County \$5474.89 on 3-9-01. He reminded everyone the deadline for the 2002 HMEP Grant is June 15, 2001.

SERC Grants - Nothing to report.

Plan Reviews - Paul Howard said he has 4 plans to review which were received between January and April 2001. Those plans will be reviewed as soon as possible and reported to the SERC, hopefully at the next meeting. At present Annex W (contagious diseases) has been a priority. Mr. Kappa said a Hazmat Planner to assist with planning will hopefully be hired within 90 days.

LEPC Membership Approvals - Joe Wyatt move to approve Marion County LEPC memberships list as submitted, Rudy Raynes seconded. Motion passed. There was some discussion on how to encourage county commissions and LEPCS to become more active/proactive. There was a suggestion during one of the regular county commission association meetings someone from this office speak on the roles, responsibilities and benefits of LEPCS to the commissioners.

By-Laws - Nothing to report.

Training Subcommittee - Jim Cox said FEMA is testing a pilot program on Commodity Flow Studies mid-June at Cacapon, for additional information contact Jim Cox for details. Ms. Lawson asked Mr. Cox about the possibility of training for her 911 supervisors on terrorism/all hazards.

Other New Business - Mr. Wheatcraft said record retention had been discussed during the last meeting. Mr. Wheatcraft said we continue to wait for the Department of Administration's legal department to determine state requirements for record retention. Loretta Bitner said DMV and State Police have recently instituted new policies and have been able to dispose of numerous records. There was continued discussion on state law and requirements for record retention. Mr. Wheatcraft announced Jesse Adkins is the new DEP representative, replacing Bobbie Scroggie. Mr. Wheatcraft presented a form to the SERC he proposes to use for HMEP Training funds, in coordination with Charles Roghoff (USDOT) HMEP Training funds can be used for LEPC exercises. Mr. Wheatcraft said WVU Fire Extension, RESA and DuPont (streetwise chemistry), there are numerous training opportunities we just have to motivate 1st responders from fire, EMS and law enforcement to attend training. JR Bias (Kanawha/Putnam) said a streetwise class will be held May 1, 2 & 3 anyone is welcome to attend, please notify him. Mr. Kappa said when a new PIO is hired WVOES will begin producing a newsletter again and a section will be specifically designated to training. Mr. Wheatcraft said Tom Burns and Jim Cox

will be working with DOD (Department of Defense) for their August exercise, please questions or concerns to them. Also US EPA will be doing a Risk Assessment on WV water companies April 12 & 17th. Mark Wolford said Allan Brown (US EPA) will be directing that effort and expects it to be annually.

Richard Jarvis moved to adjourn, Mike Agee seconded, meeting ended at 11:20 a.m. Next scheduled meeting will be June 25, 2001 at 10:00 a.m at the Emergency Operations Center (EOC) Building 1 Room EB-80, Main Capitol, Charleston, WV.